

MANPOWER REQUEST FORM FOR AUSTRALIAN PLACEMENT AGENCY

(Letterhead of Australian Placement Agency, with ABN number or indication of link to website of Australian registering body showing business registration of company)

Date: _____

To: (Name of Philippine Recruitment Agency)
Address:

Dear _____:

As per our Recruitment Agreement, we are informing you of our need of skilled workers/professionals on behalf of our clients listed below and request that you recruit and deploy the most qualified for the following positions and under the following conditions:

Name of Employer	Position	ANZSCO Code Number	Number Needed	Female Needed	Proposed Salary Per Annum (with computation or showing that the same is equivalent to market salary rate), not lower than the Temporary Skilled Migration Income Threshold (\$49,330)	Other benefits on top of Australian national employment standards, if any

Very truly yours,

(PRINTED NAME AND SIGNATURE OF
AUTHORIZED SIGNATORY FOR COMPANY)
Position of Signatory

(NB: Please leave enough space at the bottom for the POLO Verification rubber stamp and seal)