

**PROCEDURE AND REQUIREMENTS FOR THE ISSUANCE OF A  
STUDENT VISA  
UNDER SECTION 9(F) OF THE PHILIPPINE IMMIGRATION ACT OF 1940**

The Consular Section of an Embassy or a Philippine Consulate General may issue a student visa pursuant to Section 9(f) of the Philippine Immigration law upon receipt of authority from the Department of Foreign Affairs, Manila.

This authority is granted after completion of a process that starts with an application for admission with the school of choice. If the student's application is accepted by the school, it refers the application to the Secretary of Education, Culture and Sports for approval. If meritorious, the Secretary of Education, Culture and Sports approves the admission of a foreign student and endorses its approval to the Secretary of Foreign Affairs. Based on the endorsement of DECS, the Department of Foreign Affairs authorizes the Embassy or Consulate nearest the applicant's place of residence and having jurisdiction over the place.

The Student-applicant is then required to appear personally at the Consulate and submit the following:

1. A valid passport.
2. The application (Form No. 2), accomplished in two copies.
3. Four identical passport-size pictures of applicant.
4. Medical and physical examination report by an authorized physician. The Report must include the chest x-ray film, laboratory reports, and a certificate that the applicant is free from AIDS. The medical examination report is acceptable only if submitted to the quarantine officer at the port of entry in the Philippines, together with the visa application, within six (6) months from the date the examination is conducted.
5. Police Clearance issued by the Australian Federal Police or the Police Authorities of the place where the applicant resides. (Police Certificate should be based on fingerprint check).
6. Visa Application Fee (payable in cash, bank draft or postal money order to the Philippine Embassy or Consulate) - *(Please refer to Schedule of Fees <http://www.philembassy.au.com/con-fees.htm>).*

***NOTE: Originals of the required documents must be shown and two (2) photocopies thereof must be submitted upon filing of application.***

***The Consular Officer may require the submission of additional supporting documents as he/she may deem fit under the circumstances.***

**N.B.:**

All 9(f) visas issued to alien students do not include their dependents.

Student visas are secured from the Philippine Embassy/Consulate in their country of origin or residence, irrespective of where they are at the time of approval of their application or where they initiated their application.

Foreign student-applicants are advised to apply only at excellent schools and institutions with accredited program.

Submission of application for student visa for the 1<sup>st</sup> Semester of each school year starts from January to March and, for the 2<sup>nd</sup> semester, from June to August.

Processing of student-visa applications is approximately two (2) months from the date of receipt.

**ARRIVAL IN THE PHILIPPINES**

As soon as the foreign student arrives in the Philippines with student-visa 9(f) marked in his passport, he is advised to secure his Alien Certificate of Registration (ACR) and Certificate of Residence for Temporary Students (CRTS) at the Bureau of Immigration (BI), Intramuros, Manila.

With his/her passport, ACR, and CRTS, the foreign student is advised to secure a Study Permit from the Bureau of Higher Education (BHE), DECS Central Office, 4<sup>th</sup> Floor, Bonifacio Building, University of Life, Pasig, Metro Manila, before enrolling.