

**REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF REGULAR OFFICE SUPPLIES FOR THE
PHILIPPINE EMBASSY IN CANBERRA FOR JANUARY TO MARCH 2022**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Two Thousand Australian Dollars (A\$2,000.00) only, being the Approved Budget for the Contract (ABC) for payment under the contract for the procurement of regular office supplies for January to March 2022.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Date	Specifications	Approved Budget for the Contract (ABC)
11 January 2021	<i>Please see attached list of Office Supplies. All quotes must be inclusive of GST</i>	AU\$ 2,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 19 January 2021** located at 1 Moonah Place, Yarralumla ACT 2600 or email address: cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place, Yarralumla ACT 2600
Tel. No.: (02) 6273-2535/6; Fax No. (02) 6173-3984
Email Address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

11 January 2022

ITEM/DESCRIPTION	UNIT	QTY
TOILET PAPER ROLL PREMIUM 2-PLY INDIVIDUALLY WRAPPED CTN48	BOX	3
HAND TOWEL INTERLEAVED REGAL GOLD LARGE PK20 21X30.5CM 120 SHEETS/PACK	PACK	4
PLASTIC RESEALABLE BAGS 180X180MM OR 150X230MM PK100	PACK	10
FACE MASK DISPOSABLE BX50	BOX	20
ASPIRE PAPER A4 80GSM CARBON NEUTRAL WHITE 5 REAMS PER BOX	BX5	20
NAPKIN TORK LUNCHEON 2PLY 320X315MM WHITE PK100	PACK	12
PLASTIC PLATE 22CM PK50	PACK	12
PLASTIC BOWLS 18CM PK50	PACK	6
HOT DRINK MIXER KARIMA WHITENER 750GM	PACK	6
COFFEE NESCAFE BLEND 43 500GM	CAN	2
CUTLERY WOODEN ENVIRO BIOPAK COATED FORKS 160MM PK100	PACK	10
CUTLERY WOODEN ENVIRO BIOPAK COATED SPOONS 160MM PK100	PACK	10
UNIBALL GEL IMPACT PEN BLUE 1.0MM UM-153S	PIECE	12
TAPE TRANSPARENT 24MM X 50M CLEAR	PACK	6
RED/BLACK RECORD BOOK/JOURNAL A4 200PG	PIECE	6
UNIBALL GEL IMPACT PEN BLUE 1.0MM UM-153S	PIECE	12
UNIBALL SIGNO UMN-207 BLACK RETRACTABLE TIP 0.7MM	PIECE	8
SUB-TOTAL		
GST		
GRAND TOTAL		