

**REQUEST FOR QUOTATION
FOR THE LEASE OF ICT EQUIPMENT (DESKTOP PC) FOR THE
PHILIPPINE EMBASSY IN CANBERRA FOR A PERIOD OF TWELVE MONTHS**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Twenty-Three Thousand Australian Dollars (A\$23,000) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of ICT equipment (desktop PC) for a period of 12 months from 05 January 2022 to 04 January 2023
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
<p>Lease of ten (10) units of Desktop PCs with the following specifications:</p> <ul style="list-style-type: none"> • Nine (9) units All in One Desktop PC Core i5 CPU 16GB RAM, 256GB HDD/SSD, DVD-RW, Wifi; • One (1) All in One Desktop PC Core i5 CPU 16GB RAM, 480GB HDD/SSD, DVD-RW, Wifi • 10 keyboards; • 10 mouse; and • 10 Office 2019 Professional Plus <p><i>All quotes must be inclusive of GST and delivery</i></p>	<p>A\$23,000.00</p>

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 23 December 2021** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
 BAC Chairperson

15 December 2021, Canberra