

**REQUEST FOR QUOTATION
FOR PROCUREMENT OF VIDEO EDITING SERVICES
FOR THE PROJECT CHRONICLE OF PHILIPPINE AMBASSADORS TO AUSTRALIA**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Three Hundred Fifty Australian Dollars (A\$350) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of video editing services for the project Chronicle of Philippine Ambassadors to Australia.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Editing services for eight (8) videos to include: 1. Introduction image of logo provided; 2. Smooth transitions from video message to intro and end slides; 3. Names included in video; and 4. End image of logos provided. <i>All quotes must be inclusive of GST</i>	A\$350.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 25 May 2021** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

17 May 2021, Canberra