

**REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF REGULAR OFFICE SUPPLIES FOR THE
PHILIPPINE EMBASSY IN CANBERRA FOR APRIL TO JUNE 2021**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Australian Dollars (A\$1,100.00) only, being the Approved Budget for the Contract (ABC) for payment under the contract for the procurement of regular office supplies for April to June 2021.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Date	Specifications	Approved Budget for the Contract (ABC)
19 April 2021	<i>Please see attached list of Office Supplies. All quotes must be inclusive of GST</i>	AU\$ 1,100.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 27 April 2021** located at 1 Moonah Place, Yarralumla ACT 2600 or email address: cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place, Yarralumla ACT 2600
Tel. No.: (02) 6273-2535/6; Fax No. (02) 6173-3984
Email Address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

19 April 2021

PHILIPPINE EMBASSY
CANBERRA, AUSTRALIA
2021 Q2 OFFICE SUPPLIES

ITEM/DESCRIPTION	UNIT	ORIG QTY
PLASTIC RESEALABLE BAGS 180X180MM OR 150X230MM PK100	PACK	10
HANDWASH LIQUID ALOE & CHAMOMILE 2L	BOTTLE	3
PAPER A4 80GSM CARBON NEUTRAL WHITE	REAMS	75
NAPKIN TORK LUNCHEON 2PLY 321X315MM WHITE PK100	PACK	10
HAND TOWEL INTERLEAVED REGAL GOLD LARGE PK20 21X30.5CM 120 SHEETS/PACK	PACK	3
HOT DRINK MIXER KARIMA WHITENER 750GM	PACK	4
UNIBALL SIGN PEN BLUE (0.7MM) SIGNO UM-151S	PIECE	6
PEN R/B GEL UNIBALL IMPACT UM153S BROAD BLUE 1.0 MM	PIECE	9
PLASTIC RESEALABLE BAGS 305X440MM PK100	PACK	5
SELF-STICK NOTES 76X76MM YELLOW PK12 PADS	PACK	1
SELF-STICK NOTES 34.9X47.6MM YELLOW PK12 PADS	PACK	1
HAND SANITISING GEL 500ML	BOTTLE	3
COFFEE NESCAFE BLEND 43 500G	CAN	2
STAPLER MARBIG PLASTIC HALF STRIP	PIECE	3
SUB-TOTAL		
GST		
GRAND TOTAL		