

**REQUEST FOR QUOTATION FOR LEASE OF VENUE FOR THE
PHILIPPINES-AUSTRALIA FRIENDSHIP DAY CULTURAL EVENT**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Five Thousand Australian Dollars (A\$5,000.00) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of venue for the Philippines-Australia Friendship Day Cultural Event on 14 May 2021.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Lease of venue for the Philippines-Australia Friendship Day Cultural Event on 14 May 2021 with the following specifications: 1. Access from 3:00PM – 9:00PM; 2. Theater-style area good for 70 pax with in-house stage lighting; 3. In-house AV capacity for virtual conferencing and live streaming; 4. Reception area good for 70 pax	A\$5,000.00 <i>All quotes must be inclusive of GST</i>

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 26 March 2021** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. 02 62732535
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

18 March 2021, Canberra