

**REQUEST FOR QUOTATION FOR THE LEASE OF TABLE SETTING MATERIALS
FOR A QUINCENTENNIAL COMMEMORATION RECEPTION ON 21 MARCH 2021**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of **Seven Hundred Sixty Australian Dollars (A\$760.00) only**, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of table setting materials for a Quincentennial Commemoration Reception on 21 March 2021.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Lease of table setting materials for 60 pax inclusive of: entrée spoon entrée fork entrée knife dessert fork medium dinner plate straight sided tumbler high ball tumbler bread & butter plate dessert plate <i>All quotes must be inclusive of delivery/pick up cost and GST</i>	A\$760.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 17 March 2021** located at 1 Moonah Place, Yarralumla, ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
 BAC Secretariat
 Philippine Embassy in Canberra
 1 Moonah Place, Yarralumla, ACT 2600
 Tel. No. 6273-2535; Fax No. 6273-2356
 Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
 BAC Chairperson

10 March 2021