

**REQUEST FOR QUOTATION  
FOR THE SECURE DESTRUCTION SERVICES OF RECORDS AUTHORIZED BY THE  
NATIONAL ARCHIVES OF THE PHILIPPINES**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Three Thousand Australian Dollars (A\$3,000.00) only, being the Approved Budget for the Contract (ABC) for payments under the contract for the procurement of secure destruction of records authorized by the National Archives of the Philippines.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

<b>Specifications</b>	<b>Approved Budget for the Contract</b>
Secure destruction of records: 1. Sixteen (16) 240L collection bins 2. Onsite destruction 3. Certification of destruction  <i>All quotes must be inclusive of GST</i>	A\$3,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 11 December 2020** located at 1 Moonah Place Yarralumla ACT 2600 or email address [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au).
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:  
BAC Secretariat  
Philippine Embassy in Canberra  
1 Moonah Place Yarralumla, ACT 2600  
Tel. No. (02) 6273 2535  
Email address: [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au)

  
**AIAN A. CARINGAL**  
BAC Chairperson

03 December 2020, Canberra