

**REQUEST FOR QUOTATION
FOR LEASE OF TABLE SETTING MATERIALS FOR THE FILIPINO CHRISTMAS
DINNER ON 09 DECEMBER 2020**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Eight Hundred Australian Dollars (A\$1,800) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of table setting materials for the Filipino Christmas Dinner on 09 December 2020.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Lease of Christmas-themed table setting materials for 45 tables for the Filipino Christmas Dinner on 09 December 2020. Inclusive of delivery fee. <i>All quotes must be inclusive of GST</i>	A\$1,800.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 30 November 2020** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

20 November 2020, Canberra