

**REQUEST FOR QUOTATION
FOR THE LEASE OF ICT EQUIPMENT (DESKTOP PC) FOR PHILIPPINE EMBASSY IN
CANBERRA FOR A PERIOD OF ONE MONTH**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Nine Hundred Australian Dollars (A\$1,900) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of ICT equipment (desktop PC) for a period of one (1) month.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Lease of eight (8) units of Desktop PCs with the following specifications: 1. All in One Desktop PC Core i5 CPU 16gb RAM, 256GB HDD, DVD-RW, Wifi; 2. 8 keyboards; 3. 8 mouse; and 4. 8 Office 2016 Professional Plus <i>All quotes must be inclusive of GST</i>	A\$1,900.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 24 November 2020** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

16 November 2020, Canberra