

**REQUEST FOR QUOTATION  
FOR THE LEASE OF ICT EQUIPMENT (DESKTOP PC) FOR PHILIPPINE EMBASSY IN  
CANBERRA FOR A PERIOD OF SIX MONTHS (6) MONTHS**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Twenty Three Thousand Australian Dollars (A\$23,000) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of ICT equipment (desktop PC) for a period of six (6) months.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

<b>Specifications</b>	<b>Approved Budget for the Contract</b>
Lease of eight (8) units of Desktop PCs with the following specifications: 1. All in One Desktop PC Core i5 CPU 16gb RAM, 256GB HDD, DVD-RW, Wifi; 2. 8 keyboards; 3. 8 mouse; and 4. 8 Office 2016 Professional Plus  <i>All quotes must be inclusive of GST</i>	A\$23,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 19 November 2019** located at 1 Moonah Place Yarralumla ACT 2600 or email address [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au).
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:  
 BAC Secretariat  
 Philippine Embassy in Canberra  
 1 Moonah Place Yarralumla, ACT 2600  
 Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984  
 Email address: [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au)

  
**AIAN A. CARINGAL**  
 BAC Chairperson

08 November 2019, Canberra