

**REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF SECURE DESTRUCTION SERVICES OF RECORDS
AUTHORIZED BY THE NATIONAL ARCHIVES OF THE PHILIPPINES**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Australian Dollars (A\$1,000.00) only, being the Approved Budget for the Contract (ABC) for payments under the contract for the procurement of secure destruction of records authorized by the National Archives of the Philippines.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Secure destruction of records: 1. Volume of nine 240L bins 2. Onsite destruction 3. Certification of destruction <i>All quotes must be inclusive of GST</i>	A\$1,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 22 August 2019** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535; Fax No. (02) 6273 3984
Email address: cbrpe@philembassy.org.au


AIAN A. CARINGAL
BAC Chairperson

14 August 2019, Canberra