

REQUEST FOR QUOTATION FOR THE PRINTING OF CUSTOM LETTERHEADS

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Nine Hundred Australian Dollars (A\$ 900.00) only, being the Approved Budget for the Contract (ABC) for payments under the contract for the procurement of custom letterheads for the official use of the Philippine Embassy.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract (ABC)
<p><i>Printing of Custom Letterheads</i></p> <p><i>A4 (297x210mm), 100 gsm bond</i></p> <p><i>Printed in Black Ink (Raised Letter)</i></p> <p><i>All quotes must be inclusive of GST</i></p>	A\$ 900.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office on or before 19 March 2019 located at 1 Moonah Place, Yarralumla ACT 2600 or email address: cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place, Yarralumla ACT 2600
Tel. No.: (02) 6273-2535/6; Fax No. (02) 6173-3984
Email Address: cbrpe@philembassy.org.au


JIM TITO B. SAN AGUSTIN
BAC Chairperson

12 March 2019