

**REQUEST FOR QUOTATION
FOR THE MAINTENANCE OF FIXTURES AT THE AMBASSADOR'S RESIDENCE OF
THE PHILIPPINE EMBASSY IN CANBERRA**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of **Four Thousand Five Hundred Australian Dollars (A\$4,500) only**, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of services for the maintenance of fixtures at the Ambassador's Residence of the Philippine Embassy in Canberra.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
1. Maintenance of upholstery for lounge room (3 x 3 seaters, 2 x 2.5 seaters, tub chairs, 4 x sitting room upholstery, 4 single chairs, 1 x 4 seater; 2. Maintenance and servicing of kitchen including fixtures (stove, walls, light switches, bench-tops, cupboards, rangehood and filters); 3. Maintenance and servicing of balconies, vents, light fittings, and laundry room.	A\$4,500

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 31 August 2018** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
 BAC Secretariat
 Philippine Embassy in Canberra
 1 Moonah Place Yarralumla, ACT 2600
 Tel. No. 2823-8500; Fax No. 2866-9885
 Email address: cbrpe@philembassy.org.au


JIM TITO B. SAN AGUSTIN
 BAC Chairperson

VAC

23 August 2018, Canberra