

**REQUEST FOR QUOTATION
FOR THE LEASE OF EQUIPMENT FOR THE PHILIPPINE INDEPENDENCE DAY
RECEPTION ON 13 JUNE 2018**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Seventeen Thousand Australian Dollars (A\$17,000.00) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the lease of equipment for the Philippine Independence Day Reception on 13 June 2018.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
<p>Lease of equipment with the following specifications for whole day lease on 13 June 2018:</p> <p>Staging</p> <ol style="list-style-type: none"> 1. 1.8m x 1.2m carpeted stage 2. 600mm stage leg 3. Black velvet 7.2m X 600mm stage skirt 4. Stage stairs 600mm <p>Audio-system</p> <ol style="list-style-type: none"> 1. Powered speaker cabinet with stand 2. Digital mixing console 3. 6 condenser microphones and stand 4. Input for keyboard 5. Lectern and microphone <p>Lighting</p> <ol style="list-style-type: none"> 1. Stage lighting console with accessories <p>Exhibit Display equipment</p> <ol style="list-style-type: none"> 1. Registration and cocktail tables (11) 2. Painting display equipment 	<p>A\$17,000.00</p> <p><i>All quotes must be inclusive of delivery, labor & GST</i></p>

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 23 May 2018** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. 2823-8500; Fax No. 2866-9885
Email address: cbrpe@philembassy.org.au


NINA R. CAINGLET
 BAC Chairperson

14 May 2018, Canberra

