

**REQUEST FOR QUOTATION
FOR THE LEASE OF EVENT EQUIPMENT
FOR THE EMBASSY'S FAMILY FAIR DAY ON 19 NOVEMBER 2017**

[31 October 2017 – First extension due to non-submission of quotes]

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Two Thousand Three Hundred Thirty-Eight Australian Dollars (A\$2,338) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of lease of event equipment for the Family Fair Day on 19 November 2017.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Quantity	Approved Budget for the Contract
Standing umbrellas	3	A\$170
Stackable barrel chairs	100	A\$358
Large trestle tables	20	A\$290
Kids trestle tables	4	A\$50
Kids chairs	24	A\$60
Picket fences	10	A\$300
Wheelie bins	3	A\$110
Portable toilet (regular and disabled)	2	A\$650
Mesh garden table	5	A\$150
Folding chairs	30	A\$200
TOTAL (EMBASSY FUNDS)		A\$2,338

All quotations must include delivery fee, GST and full cleaning.

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office on 06 November 2017 located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. 2823-8500; Fax No. 2866-9885
Email address: cbrpe@philembassy.org.au


JIM TITO B. SAN AGUSTIN
 BAC Vice-Chairperson

31 October 2017, Canberra