

**REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF TIME MONITORING AND RECORDING MACHINE
FOR THE PHILIPPINE EMBASSY IN CANBERRA**

1. The Philippine Embassy in Canberra, through authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Six Hundred (A\$1,600.00) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of a time monitoring and recording machine for the Philippine Embassy in Canberra.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Quantity	Approved Budget for the Contract
Time Monitoring and Recording Machine - Fingerprint scanner and card reader - Up to 25 employees - Built in Wifi; IP connectivity - Can download and upload records with flash memory - Does not need separate computer to operate - Secure access control	1	A\$1,600
TOTAL		A\$1,600.00

All quotations must include GST.

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office on or before 23 October 2017 located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. 2823-8500; Fax No. 2866-9885
Email address: cbrpe@philembassy.org.au


JIM TITO B. SAN AGUSTIN
BAC Vice-Chairperson

16 October 2017, Canberra