

**REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF SERVICES FOR FULL CLEANING
AT THE PHILIPPINE EMBASSY IN CANBERRA**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of One Thousand Australian Dollars (A\$1,000.00) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the full cleaning to include, carpet, curtain and upholstery steaming and window cleaning at the reception area of the Ambassador's Residence located within the premises of the Philippine Embassy in Canberra.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Full cleaning at the reception area of the Ambassador's Residence to include: Carpet steaming Upholstery steaming Window cleaning Curtain cleaning/steaming	A\$1,000

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office on or before 10 October 2017 located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:
BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. 2823-8500; Fax No. 2866-9885
Email address: cbrpe@philembassy.org.au


NINA R. CANGLET
BAC Chairperson

04 October 2017, Canberra